

Cabinet Member for City Services

9 December 2020

Name of Cabinet Member:

Cabinet Member for City Services – Councillor P Hetherton

Director Approving Submission of the report:

Director of Transportation and Highways

Ward(s) affected:

Bablake, Cheylesmore, Earlsdon, Henley, Holbrook, Longford, Radford, Upper Stoke, Wainbody, Wyken

Title:

Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

Is this a key decision?

No. This report is for monitoring purposes only.

Executive Summary:

In accordance with the City Council's procedure for dealing with petitions, those relating to traffic management, road safety and highway maintenance issues are considered by the Cabinet Member for City Services.

In June 2015, amendments to the Petitions Scheme, which forms part of the Constitution, were approved in order to provide flexibility and streamline current practice. This change has reduced costs and bureaucracy and improved the service to the public.

These amendments allow for a petition to be dealt with or responded to by letter without being formally presented in a report to a Cabinet Member meeting.

In light of this, at the meeting of the Cabinet Member for Public Services on 15 March 2016, it was approved that a summary of those petitions received which were determined by letter, or where decisions are deferred pending further investigations, be reported to subsequent meetings of the Cabinet Member for Public Services (now amended to Cabinet Member for City Services), where appropriate, for monitoring and transparency purposes.

Appendix A sets out petitions received relating to the portfolio of the Cabinet Member for City Services and how officers propose to respond to them.

Recommendations:

Cabinet Member for City Services is recommended to:

1. Endorse the actions being taken by officers as set out in Section 2 and Appendix A of the report in response to the petitions received.

List of Appendices included:

Appendix A – Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

Background Papers

None.

Other useful documents:

Cabinet Member for Policing and Equalities Meeting 18 June 2015 report: Amendments to the Constitution – Proposed Amendments to the Petitions Scheme

A copy of the report is available at: modern.gov.coventry.gov.uk.

Has it been or will it be considered by Scrutiny?

No.

Has it been or will it be considered by any other Council Committee, Advisory Panel or other body?

No.

Will this report go to Council?

No.

Report title: Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

1. Context (or background)

- 1.1 In accordance with the City Council's procedure for dealing with petitions, those relating to traffic management, road safety and highway maintenance issues are considered by the Cabinet Member for City Services.
- 1.2 Amendments to the Petitions Scheme, which forms part of the Constitution, were approved by the Cabinet Member for Policing and Equalities on 18 June 2015 and Council on 23 June 2015 in order to provide flexibility and streamline current practice.
- 1.3 These amendments allow a petition to be dealt with or responded to by letter without being formally presented in a report to a Cabinet Member meeting. The advantages of this change are two-fold; firstly, it saves taxpayers money by streamlining the process and reducing bureaucracy. Secondly it means that petitions can be dealt with and responded to quicker, improving the responsiveness of the service given to the public.
- 1.4 Each petition is still dealt with on an individual basis. The Cabinet Member considers advice from officers on appropriate action to respond to the petitioners' request, which in some circumstances, may be for the petition to be dealt with or responded to without the need for formal consideration at a Cabinet Member meeting. In such circumstances and with the approval of the Cabinet Member, written agreement is then sought from the relevant Councillor/Petition Organiser to proceed in this manner.

2. Options considered and recommended proposal

- 2.1 Officers will respond to the petitions received by determination letter or holding letter as set out in Appendix A of this report.
- 2.2 Where a holding letter is to be sent, this is because further investigation work is required of the matters raised. Details of the actions agreed are also included in Appendix A of the report.
- 2.3 Once the matters have been investigated, a determination letter will be sent to the petition organiser or, if appropriate, a report will be submitted to a future Cabinet Member meeting, detailing the results of the investigations and subsequent recommended action.

3. Results of consultation undertaken

- 3.1 In the case of a petition being determined by letter, written agreement is sought from the relevant Petition Organiser and Councillor Sponsor to proceed in this manner. If they do not agree, a report responding to the petition will be prepared for consideration at a future Cabinet Member meeting. The Petition Organiser and Councillor Sponsor will be invited to attend this meeting where they will have the opportunity to speak on behalf of the petitioners.

4. Timetable for implementing this decision

- 4.1 Letters referred to in Appendix A of the report have already been sent out.

5. Comments from the Director of Finance and the Director of Law and Governance

5.1 Financial implications

There are no specific financial implications arising from the recommendations within this report.

5.2 Legal implications

There are no specific legal implications arising from this report.

6. Other implications

6.1 How will this contribute to the Council Plan (www.coventry.gov.uk/councilplan/)?

Not applicable.

6.2 How is risk being managed?

Not applicable.

6.3 What is the impact on the organisation?

Determining petitions by letter enables petitioners' requests to be responded to more quickly and efficiently.

6.4 Equalities / EIA

There are no public sector equality duties which are of relevance.

6.5 Implications for (or impact on) climate change and the environment

None.

6.6 Implications for partner organisations?

None.

Report author(s)**Name and job title:**

Martin Wilkinson
Senior Officer - Traffic Management

Service:

Transportation and Highways

Tel and email contact:

Tel: 024 7697 7139

Email: martin.wilkinson@coventry.gov.uk

Enquiries should be directed to the above person.

Contributor/approver name	Title	Service	Date doc sent out	Date response received or approved
Contributors:				
Rachel Goodyer	Traffic and Road Safety Manager	Transportation and Highways	25/11/2020	26/11/2020
Caron Archer	Principle Officer - Traffic Management	Transportation and Highways	25/11/2020	26/11/2020
Michelle Salmon	Governance Services Officer	Law and Governance	25/11/2020	25/11/2020

This report is published on the council's website: www.coventry.gov.uk/councilmeetings

Appendix A – Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

Petition Title	No. of signatures	Councillor Sponsor	Type of letter to be sent to petition organiser(s) and sponsor	Actions agreed	Target date for letter to be issued
Measures to Discourage HGVs from Using Local Roads in Longford, Aldermans Green and Foleshill	131	Councillor Duggins	Holding	Part of petition asking the City Council to support request for Nuneaton & Bedworth Borough Council to include the Coventry's Air Quality Management Plan within its Air Quality Supplementary Document forwarded to Transport & Innovation Team for their consideration. With regards to HGV movements in the area, we are currently undertaking a review of HGV advisory routes and signing to identify what additional measures are required.	November 2020
Ban Parking on Cannon Hill Road near the Junction with Kenilworth Rd	9	N/A	Determination	Additional bollards to be installed and additional waiting restrictions to be considered.	November 2020
Introduce a Safe School Crossing for our Children on Belgrave Road	256	N/A	Holding	Investigations delayed due to the pandemic. Residents have recently been consulted on a scheme to accommodate pedestrians and the scheme design is being finalised.	November 2020
Install Speed Indicator Devices on Woodway Lane and Wigston Road	166	Councillor Ruane	Determination	Woodway Lane and Wigston Road added to the mobile vehicle-activated signs programme. Signs to be installed on Woodway Lane for a minimum of 3 months after which they will be relocated to Wigston Road.	November 2020
Zebra Crossing outside Henley Green Primary School	181	N/A	Determination	School-time advisory 20 mph speed limit recently installed. Uncontrolled crossing point, bollards on island and re-alignment of Henley Road / Wyken Croft junction to be implemented. Despite numerous attempts, it has not been possible to fill the School Crossing Patrol vacancy at Henley Green Primary School.	November 2020
Introduce Necessary Traffic Regulation Order and Signage Outside Finham Primary School	50	Councillor Blundell	Holding	Request currently being assessed.	November 2020

Traffic Calming Measures - Junction of Brownhill Green Road and Norman Place Road	81	Councillor Jandu	Holding	Proposals currently being developed and will be subject to consultation with local residents.	November 2020
Install a Pedestrian Crossing on the Junction of Holbrook Lane, Lythalls Lane and Rotherham Road	72	Councillor Lancaster	Holding	Request passed to Urban Traffic Management Control Team.	November 2020
Installation of a Zebra Crossing on Baginton Road near the Chesils, Close to the Shops	252	N/A	Holding	Request currently being assessed.	November 2020
Illegal Left Turns on the slip road Junction of the A444	112	Councillor Bailey	Determination	Additional measures currently being prepared to reinforce prohibition of left turns at junction.	November 2020
Request for Residents Parking - Mill Race Lane	21	Councillor Duggins	Holding	Parking surveys to be conducted in the new year.	November 2020
Parking Provision for Moseley Avenue / Barker Butts Lane	20	Councillor Hetherton	Determination	Additional on-street parking to be created on Moseley Avenue as part of the next review of waiting restrictions.	November 2020
Request for Traffic Calming along Valley Road up to Blackberry Lane	48	Councillor Caan	Determination	Valley Road does not meet the Local Safety Scheme criteria of 6 recorded personal injury collisions in the last 3 years (there were no personal injury collisions recorded). Details of Community Speed Watch to be provided.	November 2020